Reactivate Your Pennsylvania CPA License

Confirm that you have not practiced accounting during your inactive period or you may face an investigation and/or prosecution for practicing without a license. Please consult your attorney if you have questions.

- Request a license reactivation application from the Pennsylvania State Board of Accountancy.
  
  Pennsylvania State Board of Accountancy
  P.O. Box 2649
  Harrisburg, PA 17105-2649
  Phone: (717) 783-1404
  Fax: (717) 705-5540
  Email: ST-ACCOUNTANCY@pa.gov

- Review and fulfill your CPE requirements.
  
  When reactivating your license, you must fulfill your required CPE for the immediately preceding 24-month period prior to the date of your reactivation application.

  For example: If you apply to reactivate your license on Oct. 1, 2019, the only CPE you can use for your reactivation request must have been obtained between Oct. 1, 2017 and Oct. 1, 2019 and the state-required hours must be complete.

  The State Board of Accountancy requires Pennsylvania CPAs to obtain 80 credit hours of CPE per biennial reporting period and a minimum of 20 credit hours per year. As of Jan. 1, 2018, the 80 credit hours must fulfill the criteria below.

  If you participate in attest services:
  - 80 Credit Hours for Biennial Licensing
  - 4 Credit Hours—Ethics
  - 24 Credit Hours—Accounting & Auditing
  - 52 Credit Hours—Professional Development*

  If you do not participate in attest services:
  - 80 Credit Hours for Biennial Licensing
  - 4 Credit Hours—Ethics
  - 76 Credit Hours—Professional Development*

  If your reactivation application is approved on or after Oct. 1, 2019, you will not need to renew your license until Dec. 31, 2021.

  *Professional Development courses can be in areas most related to your professional needs. Credit hours not only include tax and accounting and auditing, but also advisory service, specialized knowledge, and management skills, to name a few.

- Provide CPE completion verification.

- Pay your renewal ($100) and reactivation ($35) fees.

- Submit your application, CPE verification, and your fees to the Pennsylvania State Board of Accountancy at the address above.

You can belong to the PICPA if your CPA license is inactive!

Whether your CPA license is active or inactive, you can enjoy all the benefits of PICPA membership. Unlike other associations, there are no professional education requirements for PICPA membership.

You may continue to use the CPA designation, but you must include the word “inactive” immediately adjacent. For more details on these stipulations contact the Pennsylvania State Board of Accountancy at (717) 783-1404.

Compliments of the Pennsylvania Institute of CPAs

www.picpa.org