# Types of CPE – Pennsylvania State Board of Accountancy Requirements

## About the PICPA

The PICPA offers the highest quality in-person seminars and conferences, webinars, webcasts, and On-Demand (self-study) CPE. Use the course search for a complete list of options. For more details about these requirements, license renewal, and course details, visit PICPA's FAQs. Visit the State Board of Accountancy to review the complete regulations.

## Questions?

E-mail: education@picpa.org  
Phone: (888) 272-2001 or (215) 496-9272

<table>
<thead>
<tr>
<th>Category</th>
<th>Maximum Amount Per Reporting Period</th>
<th>How Credit is Calculated</th>
</tr>
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<tr>
<td><strong>Group Study</strong></td>
<td>No maximum</td>
<td>Credit will only be given in the renewal period in which the certificate of completion is dated. Retain your certificate for five years.</td>
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</tbody>
</table>
| **Individual Study** | 40 credits  
-OR-  
Combined 40 credits for individual study and authorship during the reporting period | **Noninteractive (no interaction between instructor/sponsor and the attendee)**  
- One CPE credit for each 100 minutes of participation  
**Interactive (interaction between instructor/sponsor and the attendee)**  
- One CPE credit for each 50 minutes of participation  
- NASBA registry approved individual study courses qualify under this standard  
- PICPA's On-Demand (self-study) CPE is “interactive individual study” |
| **Professor, Lecturer, Discussion Leader, or Speaker** | 40 credits | One CPE credit for each 50 minutes of service as lecturer  
Two additional CPE credits for preparation time for each credit hour of instruction  
Credit is not awarded for subsequent sessions unless the subject matter has substantially changed |
| **University/College Courses** | No maximum | **Credit Courses**  
- 15 CPE credits for one semester credit (for example: a three credit college course = 45 CPE credits)  
**Non-credit Courses**  
- One CPE credit for each 50 minutes of class participation |
| **In-House Programs and On-Site Training** | No maximum | One CPE credit for each 50 minutes of participation  
Almost any course in the PICPA's course catalog is available for on-site training |
| **Authorship: Publications, Articles, Books, and Professional Education Courses** | 40 credits  
-OR-  
Combined 40 credits for authorship and individual study during the reporting period | One CPE credit for each 50 minutes of research and writing  
Applicant must submit an Authorship Certification Statement form with a copy of the publication to the Board prior to the renewal period which starts in early October of every odd-numbered year. The article or publication must be published in the current CPE reporting period. Reporting periods run from January 1 of every even-numbered year through December 31 of every odd-numbered year.  
Additional credit may be awarded by the board if applicant requests and demonstrates complexity of the subject matter. |